## IPSC Ontario Registrations, 2017

The registration for the Provincials match is once again happening online, but not using the regular online registration function of the IPSC Ontario Calendar. This document is to describe the registration process, and give some sense to the IPSC community of what the screens are they will be using before they actually have to do so.

Start by navigating to the match page at https://ipscontprovs.com/ Once registration is open you will be able to click on the "Registration" link and get a screen that looks like this:

IPSC Ontario Provincial	Championship 2017 host	ted by OPSL Re	gistration Match	Home Slots Available:2	51	
First		Black Badge #				
Last						
Address		Division	•			
City		Power Factor	•			
Province		Category	¥			
Country		IPSC Region IP	SC Canada 🔹	IPSC Section O	N	
Postal		ICS Class U	nclassified <b>V</b>	OCS Class		
Email						
Phone		Work Phone		Cell		
		12 July Workers only	13 July	14 July	15 July	16 July
	Shooting Date Preference	No 🔻	No 🔻	No 🔻	No 🔻	No 🔻
Work Dates (I'm a: Helper	<ul> <li>) for a maximum of 1 days.</li> </ul>	No V	No 🔻	No V	No V	No 🔻
Shirt Size	Meal Preference					
▼	▼ R!	SVP Yes for July 16 Ban	quet 🔲 There is no addi	tional charge for the barbecue,	RSVP will allow for pl	anning numbers.
Please Note - No refunds for withd	rawls after June 1. \$6.40 fee for cred	it card (\$1.65 for Junior)	).			
Registration Fee: \$195.00 (	(\$50.00 for juniors) + HST + (credit car	d charge if applicable)	○ EMT	Credit Card		
Register						

Start by putting in your first and last name (or part of them). When your cursor leaves the last name field, the system will attempt to retrieve information from the membership data we have on file. (We have data on everyone who has ever been a competitor on a calendar match, not just current active members of IPSC Ontario, so the chances are we will have you.)

If the system finds your record it will update from what we have, and disappear the personal information fields (so it can't be used by those who are just curious to get data about one another).

First Len       Black Badge # 0N06113         Last Walker       Division Open •         Address       Division Open •         City       Power Factor Major •         Province       Category •         Country       IPSC Region IPSC Canada •         Postal       ICS Class Unclassified •         Email       Vork Phone         Cell       12 July Workers only         13 July       14 July       15 July	) Provincial (	Linampionship 2017	nosted by OPSE Re	gistration Match H	ome Slots Available:25	1
Last Walker Address Division Open  Address Division Open  City Power Factor Major  Province Category  Country IPSC Region IPSC Canada  IPSC Section ON Postal ICS Class Unclassified  OCS Class Email Phone Cell	First	Len	Black Badge #	ON06113		
Address     Division     Open       City     Power Factor     Major ▼       Province     Category     ▼       Country     IPSC Region     IPSC Canada     IPSC Section       Postal     ICS Class     Unclassified ▼     OCS Class       Email       Cell       12 July     13 July     14 July     15 July	Last	Walker				
City     Power Factor     Major ▼       Province     Category     ▼       Country     IPSC Region     IPSC Canada     IPSC Section       Postal     ICS Class     Unclassified ▼     OCS Class       Email     Vork Phone     Cell       12 July     13 July     14 July     15 July	Address		Division	Open 🔻		
Province     Category       Country     IPSC Region       Postal     ICS Class       Email     ICS Class       Phone     Cell	City		Power Factor	Major 🔻		
Country     IPSC Region     IPSC Canada     IPSC Section     ON       Postal     ICS Class     Unclassified     OCS Class       Email     Work Phone     Cell       12 July     13 July     14 July     15 July	Province		Category	▼		
Postal ICS Class Unclassified  CCS Class Email Phone Vork Phone Cell	Country		IPSC Region	IPSC Canada 🔹	IPSC Section ON	
Email Phone Work Phone Cell 12 July 13 July 14 July 15 July Workers only 13 July 14 July 15 July	Postal		ICS Class	Unclassified <b>T</b>	OCS Class	
Phone Work Phone Cell 12 July 13 July 14 July 15 July Workers only	Email					
12 July 13 July 14 July 15 July Workers only 13 July 14 July 15 July	Phone		Work Phone		Cell	
Workers only 13 July 14 July 15 July			12 July			
			Workers only	13 July	14 July	15 July

If you are not found it will give you a message:



If you are an out of region or section IPSC member or USPSA member, just click OK and go ahead and give us your details (all fields will still be visible in that case).

If you are not an out of region member, check the spelling of your name, or give us a bit less data: it is fine to have "Ad" (for example) in first name and "Sm" in last name, the system will show you all members that match the search. You can then select your correct record.

1 00 ontario i rovincial champioi
First Ad
Last Sm
Address
City
Province
Country
Postal
Email
Phone
ON09158 Smith Adam Midland
ON 1115 Sm 1udelline un lington

The system found all the members whose last name started with "sm" and had "ad" anywhere in the first name. (I messed with the image not to show details of the other matching member.)

After your record has updated the screen your next field will be black badge, you will normally leave it alone, just press tab or click into the next field which is Division. You must give us a Division you mean to compete in:

Diack Dauge II	01403130
Division	<b>•</b>
Power Factor	Open
Category	Classic
IPSC Region	Producti
ICS Class	Revolver

Once the division is selected your Ontario classification will be updated on screen, and you can select your Power Factor:

Diaon Daugo i	ONIZIZI		
Division	Classic V		
Power Factor	Minor 🔻		
Category	Major		
IPSC Region	Minor	•	IPSC Section ON
ICS Class	Unclassified <b>T</b>		OCS Class B

Then you can select a category if applicable:

Division	Classic <b>v</b>
Power Factor	Minor <b>T</b>
Category	<b>T</b>
IPSC Region	Lady
ICS Class	Junior Senior Super Senior
Work Phone	<u> </u>

Then give us your date preferences to shoot the match:

	12 July Workers only	13 July	14 July	15 July	16 July
ig Date Preference	No 🔻	OK 🔻	Preferred <b>T</b>	Preferred <b>T</b>	OK 🔻
num of 1 days.	T	T	Preferred OK No	▼	T
eference					
•	RSVP Yes for July 16 Ra	nquet 🔽 There is no addi	tional charge for the barb	enue RSVP will allow for	nlanning numbers

And your preferences on working the match (if any):

We will normally get your RO status correct, but if you are out of region or section, you may need to set it:

Work Dates (I'm a:	RO 🔻 ) f	o	
	Helper		
	RO		
Shirt Size	CRO 💦		
	Provisional I de	on	
∋ Note - No refunds for withdrawls aft			

The work dates, just like the shooting dates:

		12 July Workers only	13 July
	Shooting Date Preference	No 🔻	OK 🔻
a: RO	▼ ) for a maximum of 1 days.	Preferred <b>▼</b>	<b></b>
	Meal Preference		Preferred OK
•	I don't care R	SVP Yes for July 16 Ba	inquet 🗹 There is no ad

Your Shirt Size:

	Shirt Size		
leas	Lady's Small 18" x 25"		with
	Lady's Medium 20" x 26"		
	Lady's Large 22" x 27"		105
	Lady's XL 24" x 28"		195.
Rea	Lady's 2XL 26" x 29"		
reg	Men's Small 18" x 28"		
	Men's Medium 20" x 29" Men's Large 22" x 30"		
	Men's XI 24" x 31"	2	
	Men's 2XI_26" x 32"	3	
	Men's 3XL 28" x 33"		

## Meal Preferences:



Tell us if you are coming to the barbecue (this is just an RSVP, so we can figure numbers):

RSVP Yes for July 16 Banquet I There is no additional charge for the barbecue, RSVP will allow for planning numbers.
 ) fee for credit card (\$1.65 for Junior).

## And then tell us how you are paying:

Registration Fee: \$195.00 (\$50.00 for juniors) + HST + (credit card charge if applicable)	○ EMT	Credit Card
er	$\searrow$	

The next screen looks different depending on how you are paying. If you are paying via EMT, this is the screen:

Add 2017 Provincials Squad Mate Preferences (optional)	Adam Smith Registration Key:1NJL3R0000003
Last	
	Your Registration is provisional until Payment is received.
	We will clear the registration if payment is not received within 24 hours. Please use "provincials" as the password in your EMT. EMT payments should be sent to payment2017@ipscontprovs.com.
	You may, if you wish, select preferred squad-mates on this screen. Enter the first and last name (or part of the names) to search for your desired squad-mates, and click $\textcircled$ to add the squadmate. If more than one match is found, the list will be displayed below. Select from the list. If a squad-mate is chosen in error click on the $\boxdot$ next to the name to remove from your squad preference list.

Your registration is now placed and will become firm when the EMT is processed. There is nothing more that needs to be done (other than use your online bank site to send the payment).

You can still give us squadding preferences on this screen.

If you are paying by credit card then the squad preference screen looks like this:

Add 2017 Provincials Squad Mate Preferences	Adam Smith
(optional)	Registration Key:1NJL3R0000003
Proceed to Payment	You may, if you wish, select preferred squad-mates on this screen. Enter the first and last name (or part of the names) to search for your desired squad-mates, and click I to add the squadmate. If more than one match is found, the list will be displayed below. Select from the list. If a squad-mate is chosen in error click on the I next to the name to remove from your squad preference list.

You select your preferred squad-mates just like you searched for yourself on the first screen: first name and last name, then select if there are multiple matches. If you add someone you don't mean by mistake, just click the minus next to their name.

If you are paying by credit card click on the "Proceed to Payment" button, and you will be taken here:

Payment for IPSC Ontario Provincials 2017, hosted by OPSL							
IPSC Ontario Provincial Championship 2017 hosted by OPSL Match Home							
Registration Details							
First	Online	Black Badge #					
Last	Registrant						
Address	1234 Nowhere Lane						
City	Nocity						
Province	Nocity						
Country	Venezuela	IPSC Section	ON	IPSC Region	CAN		
Postal		ICS Class	U	OCS Class	U		
Email	nomail@nodomain.com						
Phone	999-888-7778	Work Phone		Cell			
Division	Standard	Power Factor	Major	Category	SuperSenior		
	6 Sept	7 Sent	8 Sent	9 Sent	10 Sept		
Shooting Date Preference	no	no	ok	ok	preferred		
Work Date(s)	no	ok	ok	no	no		
	226.75						
Shirt Size	MS						
Please Note - No refunds for withdrawls after June 1.							
Requested Squad Mates:							
Pay with Card		ß					

Click on the "Pay with Card" button and you will be directed to the card authentication screen:

by	IPSC 0 2017 Provs Regist	Ontario	⊗ )
3C Reg ICS CI	Card number	r A CVC	
Cateç	Remember r	ne	
9 Sep ok no	Pay CA	\$226.75	

There is a final confirmation screen once you've processed the card payment.

Your registration will now show in the IPSC Ontario placesholder squad (has everyone on initial registration). Once squadding is complete, you will show in your proper match squad on the calendar listing for the match.

If you have technical issues with registering contact me at techsupport@ipscontprovs.com I'll address issues in the order they arrive (though I hope we won't have any, of course).